

# Under The Sun Studios Automatic Credit Card Billing Authorization Form



If you would like to enjoy the convenience of automatic billing, simply complete and sign this authorization form. **All requested information is required.** We will automatically bill your credit card for the amount indicated and your total charges will appear on your monthly credit card statement. Please direct any questions to (925) 609-8100.

## Customer Information

Customer name:

Billing Address:

City:

State

Zip

E-mail address:

Home Phone:

Cell Phone:

Work Phone:

## Payment Information

A. I authorize Under The Sun Studios to bring my account current by billing the card listed below a one-time charge/credit equal to my outstanding balance as of the day the automatic billing is established.

B. I authorize Under The Sun Studios to automatically bill the card listed below as specified.

Amount: \$    .   (leave blank for "full tuition less applicable discounts")

Frequency (check one):  As Needed  Monthly  Quarterly

Start billing on:  /  /  End billing on:  /  /  (Leave blank to provide written cancellation)

C. I elect the following option for payment of invoices for books; materials, etc (check one):

I authorize Under The Sun Studios to bill the card listed below the full amount of any future invoices for books, materials, etc. I understand that this charge will be made approximately on the first of the month (default).

I will pay any invoices for books, materials, etc. upon receipt.

## Credit Card Information

Under The Sun Studios accepts **American Express (AE), Discover (DS), Visa (VI), and MasterCard (MC).**

Credit card type: Credit card number:

Expires:

Customer's signature:

Date: